

Water Industry Leadership
Executive Director

Canadian Water and Wastewater Association



The Opportunity

The Canadian Water and Wastewater Association is looking for a highly motivated **Executive Director** with excellent organizational and communication skills to provide leadership and a national voice for the water, wastewater, and storm-water industry. Representing the interests of Canada's municipal and community water services to the Government of Canada, as well as national and international organizations, you will provide an effective voice in the formation of legislation, regulations and programs.

Reporting to the CWWA Board of Directors and operating under a policy governance framework, this position directs a dedicated office team and various national industry committees.

The Qualifications

You will have a professional qualification and/or university degree in science, engineering, political science or public administration. You will be conversant with the structure and issues of the water, wastewater and storm-water industry, and with the structure and processes of the Canadian federal government. You bring to the role excellent leadership, technical, administrative and communication skills to determine strategic issues and influences on the water sector and have an ability to prepare and present complex and technical reports verbally and in writing. You have proven abilities to develop proposals and oversee successful contracts with various national agencies. You have excellent interpersonal skills and have the ability to understand and manage complex political relationships. You have a proven track record successfully managing a staff in a small office setting and a Board of Directors. You are competent in the use of software such as Microsoft Word, Office, Excel, and Live Meeting. You can prepare accurate operating budgets and are able to successfully manage teleconference meetings with large numbers of attendees. As a national representative for the industry, you will be located in Ottawa and be fluent in English and French.

For more information and a detailed job description, please direct your enquiry to: executivedirectorsearch@cwwa.ca. Applications will be accepted no later than **March 02, 2012**. Please send resumes to: **CWWA (Executive Director Search) Unit 11, 1010 Polytek Street, Ottawa, ON, K1J 9H9. FAX: (613) 747-0523. E-mail: executivedirectorsearch@cwwa.ca**